



CAPITAL DISTRICT PARALEGAL ASSOCIATION, INC.

a member of the NATIONAL FEDERATION OF PARALEGAL ASSOCIATIONS, INC.

MEMBERSHIP APPLICATION

Membership Year is from September 1 to August 31

Reduced dues 3/1 – 8/31/08
Voting: \$40.00
Affiliate: \$32.00
Student: \$27.00

Are you a New Member or Renewing Member?

NAME: _____ DATE: _____

EMAIL (REQUIRED)* _____ (PLEASE PROVIDE THE E-MAIL ADDRESS WHERE YOU WISH TO RECEIVE CDPA E-MAILS)

ADDRESS WHERE NEWSLETTER SHOULD BE SENT: Home Office E-mail

EMPLOYER NAME _____

BUSINESS ADDRESS _____
(Street) (City) (State) (Zip)

HOME ADDRESS _____
(Street) (City) (State) (Zip)

TELEPHONE NUMBER: OFFICE _____ HOME _____

PRACTICE AREAS: _____ (THIS WILL HELP US DETERMINE CLE OPPORTUNITIES OF INTEREST TO OUR MEMBERS)

MEMBERSHIP STATUS

Are you currently employed as a paralegal/legal assistant?

Yes (See Voting category below.)

No (See Affiliate, Student or Sustaining Member categories below.)

Length of paralegal employment: less than 1 year 1-3 years 3 - 5 years 5 - 10 years 10 years plus

Education/Professional Certification (check all applicable boxes):

High School Paralegal Certificate AA/AS Paralegal AA/AS Other BA/BS Paralegal

BA/BS Other PACE Registered Paralegal (RP) Certified Legal Assistant/Certified Paralegal (CLA/CP)

Please Select the Membership Category Below that Best Describes You NOW at the Time of Application/Renewal

(Please note: If you qualify as a voting member, then you must apply as a voting member.)

VOTING MEMBER (\$55.00) – Any person who is a practicing paralegal/legal assistant at the time of application for membership may become a voting member. A practicing paralegal/legal assistant may be employed or retained by a lawyer, law firm, corporation, agency, clinic, governmental agency, court or other entity. A freelance paralegal will be required to submit written verification from a supervising attorney that they have performed substantive legal work in the past 90 days.

AFFILIATE NON-VOTING MEMBER (\$40.00) Any person who has practiced as a paralegal/legal assistant or who has completed a formal course of study, but who is not so employed at the time of application for membership and any voting member who is not practicing as a paralegal/legal assistant at the time of the annual renewal of such voting member's membership may become an affiliate member.

STUDENT NON-VOTING MEMBER (\$35.00) – Any person who is enrolled in a formal paralegal course may become a student member.

REQUIRED - Name of School: _____ **Expected graduation date:** _____

SUSTAINING NON-VOTING MEMBER (\$100.00) - Any person, partnership, organization or other entity interested in supporting the association may become a sustaining member.

COMMITTEE OPPORTUNITIES

Please consider volunteering for one of CDPA's committees.

- | | | |
|---|--|---|
| <input type="checkbox"/> Continuing Education | <input type="checkbox"/> Membership | <input type="checkbox"/> Professional Development |
| <input type="checkbox"/> Pro Bono | <input type="checkbox"/> Events/Fund Raising | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsorship | <input type="checkbox"/> Student Affairs | |

CERTIFICATION

The information provided herein is true to the best of my knowledge. I hereby agree to abide by the New York State Code of Ethics and Professional Responsibility, the NFPA Code of Ethics and any other code adopted by the Association.*

By becoming a CDPA member, you also become a member of the National Federation of Paralegal Associations (NFPA). One of the benefits of NFPA membership is a subscription to their publication, Paralegal Reporter. NFPA may release their mailing list to outside vendors in order to keep the cost of membership reasonable. If you do not wish your name released to outside vendors, please indicate by checking the box below.

- I do not want NFPA to release my name and address to outside vendors.*

Signature: _____

Forward application and
make check payable to: **Capital District Paralegal Association, Inc.**
P.O. Box 12562, Albany, New York 12212-2562

e-mail: info@cdpa.info

www.cdpa.info

CAPITAL DISTRICT PARALEGAL ASSOCIATION, INC.

Membership qualifications shall not exclude or discriminate because of race, color, religion, sex or national origin, age, physical handicaps, or sexual orientation. However, any person who is incarcerated at the time of application or who has been disbarred from the practice of law is not eligible for membership.

CODE OF PROFESSIONAL RESPONSIBILITY

- A paralegal shall demonstrate initiative in performing and expanding the paralegal role in the delivery of legal services.
- A paralegal shall maintain the highest standards of ethical conduct.
- A paralegal shall maintain a high level of competence and shall contribute to the integrity of the paralegal profession.
- A paralegal shall preserve client confidences and privileged communications.
- A paralegal shall serve the public interest by contributing to the availability and delivery of quality legal services.
- A paralegal shall aspire to perform *pro bono* legal services for the benefit of those with limited means who are denied access to the legal system.

* The NFPA Code of Ethics may be reviewed at http://www.paralegals.org/associations/2270/files/Model_Code_of_Ethics_09_06.pdf